



Glen Vista Property Owners Association, Inc.

93 Wendy Drive
Cotopaxi, Colorado 81223

Monthly Board Meeting

Meeting Agenda Glen Vista Property Owners Association

When: 2nd Thursday every Month; 4:30 pm

Where: Deer Mountain Fire Department

We Directors & Officers of the Glen Vista Property Owners Association are volunteer servant-leaders, not rulers. We carry out the will of all members in good standing and we intend to model fairness, neutrality, and ethical decision-making based on GVPOA by-laws, covenants, and Colorado law. We welcome all reasonable input and all qualified volunteers for additional Directors and Committee members.

1. Call to Order: President

2. Roll Call of Directors: Secretary

3. Stand for Pledge of Allegiance

4. Vote to approve or amend the past minutes and agenda: Board vote

5. Public Input - This time is reserved for POA members, and property owners, whose dues are in good standing. Please remember that this is a public meeting. The 3 minutes is not a discussion, rather a time for each person to express his concerns, thoughts, or something positive. We are going to ask that you speak respectfully, and use an appropriate tone of voice, because we are listening. You will be asked to leave if you are unable to be polite, and kind. Sign up in the back of the room for a 3 minute time slot

6. Officer/Committee Reports

- a. Financial Report
- b. Communications Committee
- c. Small Claims, Status letters & Liens
- d. Road Committee
- e. Covenant Compliance Committee
- f. Woodchipping/Wildfire Report

7. Unfinished Business

- a.

8. New Business

- a.

9. Adjournment

Law - Colorado Revised Statute 18-9-108 Disrupting Lawful Assembly. A person commits disrupting lawful assembly if, intending to prevent or disrupt any lawful meeting, procession, or gathering, he significantly obstructs or interferes with the meeting, procession or gathering by physical action, verbal utterance or any other means.

Board Member Positions and Tasks Guideline

Volunteers needed - Please consider a position on the board to help create the community we all want! (This is a layout of tasks the board works on, but they are not set to specific positions, this is just a suggestion)

President -

Covenants, County Liaison, Correspondence, Preside over board meetings
Covenant Committee Chair
Sign GVPOA documents
Mail out letters, check properties

1st Vice President -

Law Questions/issues, Correspondence, Roads, Quarterly Pit Reports
Road Committee

2nd Vice President -

Liens, call unpaid in July, mail out letters, overall correspondence
Wildfire Committee

Treasurer -

Deposits, Budget, Liability Insurance, Correspondence
Budget Committee

Secretary -

Minutes for all meetings (covenant committee, road committee, budget committee, wildfire committee), Agendas, Schedule all meetings with the firehouse

Director 6 -

Communications: Social Media, Website Updates, Newsletters

Director 7 -

Run/Set up clean up day, community events, Run/coordinate Wood Chipping Days

Director 8 -

Database support quarterly - (check that address change requests are correct and email preference accurate) check return addresses with county records,

Director 9 -

Status Letters for property sales